



Deccan Education Society's
FERGUSSON COLLEGE

(AUTONOMOUS)
PUNE - 411 004, MAHARASHTRA, INDIA.



An Autonomous College (under Savitribai Phule Pune University, Pune)
(ID No. PU / PN / AS / 002 / 1885) NAAC Accredited "A" Grade; CGPA 3.62 on 4 point scale

College of Excellence (UGC) | Special Heritage Status by UGC | DST FIST Supported College | DBT - STAR College

Date: 17-09-2020

Important Circular

For Final Semester/Year Students of UG & PG of Fergusson College (Autonomous), Pune **Online Examination Guidelines**

In accordance with the mandate given by the Hon'ble Supreme Court of India, dated 28th August 2020 and guidelines given by Savitribai Phule Pune University (SPPU) dated 9th September 2020, **regular examinations** of final semester/year students along with **their Backlog examinations** (if any) of all programmes (**UG & PG of Fergusson College, Autonomous**) will be conducted **online**. **The following are the guidelines** while conducting the Examinations on the backdrop of covid-19 pandemic.

1. The regular **Practical Examinations**/Orals/Projects of eligible final Semester/Year students along with their backlog examinations (if any) of all programmes (UG & PG) will be conducted online using **Microsoft Teams** during **17th September 2020 to 26th September 2020**. These exams are to have the same weightage of marks as prescribed in the syllabi of respective papers. Students will have to be assessed for maximum marks prescribed and no conversion of any kind in case of marks is permissible. The college will maintain a record of online audio recordings of these examinations.
2. The regular **Theory Examinations** of eligible final Semester/Year students along with their backlog examinations (if any) of all programmes (UG & PG) will be conducted online using Interactive Teaching and Learning Education (**ITLE**) Examinations Module of Mastersoft ERP, during **1st October 2020 to 30th October 2020**. **Online Theory Examinations will be MCQ type with ONE- hour duration**. These exams will be conducted in online and offline modes and will consist of multiple choice questions (MCQs). The duration of the examinations will be 60 minutes. Out of the 60 given questions, 50 correct answers (Maximum) will be considered for evaluation. The difficulty level of these questions will be as follows: 40 percent- easy, 40 percent- medium, 20 percent difficult.
3. The detailed time table of Practical & Theory Examinations will be displayed on College website (<https://www.fergusson.edu>).
4. The students can appear for the **online examination** from wherever they are at present, **without having to visit Fergusson College Campus, Pune**. If students have difficulties in appearing for online examinations, they have **already informed** on finalyearexamination2020@fergusson.edu before **Monday, 14th September 2020**. Those students will opt for offline examination; their examination will be conducted in the Fergusson College as per the guidelines of Government of Maharashtra, UGC & Aarogya Mantralaya regarding Covid-19. The detailed time table will be displayed on college website. (<https://www.fergusson.edu>). For such students the Hall Ticket issued earlier will be taken granted for appearing the Examination.

5. A Mock Test / Practice test will be conducted on Interactive Teaching and Learning Education (ITLE) Examinations Module of Mastersoft ERP based on sample questions before the main online Examination. The Scheduled will be notified on college website.
6. Specially abled (Divyang) students will be entitled for concessions as per the government norms. These students will be given additional 20 minutes for each examination. Moreover, they are also entitled to have a writer with the prior permission from the Principal of the college.
7. During the online exams, if a student faces some problem due to technical reasons, she/he will be given additional time by the software that is equivalent to the time lost due to technical issues. The questions attempted before the occurrence of the problem will be automatically saved in the software and the online examination will resume from the point of interruption.
8. **The examinations for Final Semester/Year Students of UG & PG will be conducted on the entire syllabi of the corresponding courses.**
9. Examination notification and time table for the final year students who are unable to appear for regular or backlog exams for any reason will be displayed by the college later.
10. **The facility of revaluation of marks and availability of photocopies of the answer sheets will not be available to the students for online, MCQ based examination.**
11. In order to address the issues and complaints *before examinations*, a screenshot of the problem can be mailed to finalyearexamination2020@fergusson.edu
12. In order to address the issues and complaints *during the conduct of the examinations* will be addressed by finalyearexamination2020@fergusson.edu or contact No.

Dr. Vijay Labade
Controller of Examination

Dr. Ravindrasing Pardeshi
Principal