



**Deccan Education Society's  
FERGUSSON COLLEGE HOSTELS, PUNE - 411 004  
ADMISSION PROCEDURE AND SCHEDULE  
[2016-2017]**

**Admissions through ERP Online System**

1. There is no direct admission to the Deccan Education Society's Fergusson College Hostels, Pune - 411004.
2. There are NO ADMISSION to the students of the SYJC, SY, TY B. A./B. Sc. and PG Part II Classes in the hostels.
3. The students will apply for hostel admission through ERP online system while students are taking final admission in the college. For Hostel Application form Log in with the same login id used during your Admission process created on GEMS ([www.deccansociety.com](http://www.deccansociety.com))
4. The merit list of the students will be prepared as per seats available in the hostels.
5. Schedule of hostel admission will be declared on the notice board. The students are supposed to report along with their parents and local guardian in the Rector's Office.
6. Rector Office will verify your original documents in all respect. Then after verification of documents your admission in the hostel will be accepted by the Rectors' Office.
7. Student will fill admission form through ERP online by using your password created by students during taking final admission in the college. Upload all mandatory field / documents.
8. Mandatory documents for upload are,
  1. Marks sheet
  2. College admission fees challan
  3. Students' adhar card and ration card
  4. Caste certificate [if any]
  5. Physically challenged certificate [if any]
  6. State and national sports certificate/s [if any]
  7. Local guardian's address proof documents [Ration card, electricity bill, current PMC tax receipt, leave and license agreement etc.]
  8. Local guardian's photo identity, adhar card, marriage certificate
  9. Parents adhar card, ration card & photo identity
  10. Pass port and visa [in case of foreign student].
  11. Student Saving Bank Account opened at CBI, Fergusson College Branch located on the college premises
9. After paying the fees online through ERP system, student will report along with parents and local guardian with all printouts.

10. Students and parents should note that only married local guardian will be accepted for the hostel admission and local guardian should not be the staff member of the Fergusson College or Institutes run by the Deccan Education Society, Pune.
11. The local guardian will take responsibilities of the ward throughout whole academic year 2016-2017 and suppose to report in the Rector's Office whenever his/her presence is required and to sanction all types of leaves of his/her ward from the Rector's Office.
12. In case of girl students, parents are supposed to see the Chief Rector / Rector, Ladies Hostels personally with daughter and local guardian in the Rectors' Office before uploading admission form through ERP System online
13. Attach the following attested photo copies of the documents to the printout admission form.
  1. Marks sheet
  2. College admission fees challan
  3. Students' adhar card and ration card
  4. Caste certificate [if any]
  5. Physically challenged certificate [if any]
  6. State and national sports certificate/s [if any]
  7. Local guardian's address proof documents [Ration card, electricity bill, current PMC tax receipt, leave and license agreement etc.]
  8. Local guardian's photo identity, adhar card, marriage certificate
  9. Parents adhar card, ration card & photo identity
  10. Pass port and visa [in case of foreign student].
  11. Photocopy of Saving Bank account of the student, CBI, Fergusson College Branch.
14. STUDENT AND PARENTS / GUARDIAN'S ANTI-RAGGING AFFIDAVITS ARE THE MUST FOR THE HOSTEL ADMISSION AS PER THE GUIDELINES GIVEN BY THE UGC.
15. First list of the selected students to the hostel admission will be declared around 10 -15 days from first day of admission of FY classes.
16. Parents and local guardian's photo identity, adhar card and residential proof are must for the hostel admission.
17. There will be **NO CASH TRANSATION** between students / parents/ local guardian and Rectors' Office.
18. **Only stamp size photographs will be accepted by the Rectors' Office.**
19. Rectors' Office will make allotment of the room against the rector's and student's copy of the hostels fees challan.
20. Hostel identity card, hand book and other related documents should be completed and signature of the Chief Rector be obtained through issuing clerk on the same day.
21. Rectors' Office will allot the room in hostel and charge of the said room will be given to the student by the hostel peon on production of duly completed identity card, hostel hand book and students fees challan.

22. For the continuous students of the hostels those are having adverse remarks in the hostel hand book during academic year 2015-2016 will not be admitted in the hostels for the academic year 2016-2017 and he/she will not be entertained in the Rectors' Office or any concern hostel authorities for the admission in the hostels..
23. Continuation students of the XI [Science/Art] and F. Y. / S. Y. B. Sc. / B.A. will be directly admitted in the hostels from 17.06.2017 only on producing college admission fees challan, previous years' hostel hand book and identity card.
24. The students of Std. XII [Science/Art] and S. Y. /T. Y. B. Sc. / B. A. class will be admitted on TEMPORARY BASIS in the hostels after producing hostel hand book of the academic year 2015-2016 and college admission fees challan.
25. The students of Std. XII [Science/Art] and S. Y. / T. Y. B. Sc. / B. A. should arrange their parents and local guardian for the final admission in the hostels as per SCHEDULE AND INSTRUCTIONS given by the Rectors' Office after 25 June 2016.
26. Guest charges Rs. 250/300 per day and fine Rs. 500/-will be charged by the Rector's Office, if parents and local guardian is not reported for the final admission in the hostel as per SCHEDULE declared by Rectors' Office from the date of temporary admission in the hostel.
27. If hostel admission is not taken / confirmed within seven day from the date of admission in the college, his/her claim of admission in the hostels automatically stands cancel.
28. The bock-log students will not be admitted in the hostels and entertained by the Rectors' Office or any authorities concerned.
29. Continuation of the PG Part I hostelites will be temporarily admitted in the hostels by producing recommendation letter and dates of commencement of lectures and practical of the respective Head of Departments. The students will be admitted in the hostel on temporary basis till final result is declared by the SPPU.
30. If student is failed/ATKT, then guest charges Rs.250/300 per day will be charged till final result is declared by the SPPU.
31. The names for continuation in the hostels other than Fergusson College students will be recommended by their respective Principal's of the Colleges.
32. The girl students will not be admitted directly to the hostels. Parents and local guardian of girl students will see the Chief Rector/Rector Ladies Hostel personally along with daughter. Also, note that local guardian should not be changed throughout the academic year 2016-2017.
33. Mess is compulsory for all the girl's hostelites in the hostels.
34. Mess charges will be as follows and will be paid by the hostelite to the respective Mess Contractor in advance before 10<sup>th</sup> of every month:
  - Gents' Mess = Rs. 2500 /- per month
  - Ladies' Mess = Rs. 2500/- per month
35. Only Maharashtrian Style Food will be served in the hostel mess CLUBS.
36. **DABBA or outside meal is strictly not allowed in the room or Hostel premises.**

37. Mobile, transistor, tape recorder, heating coil, tea maker, roti maker etc. are not strictly allowed in the hostels.

38. Hostelites are not allowed to keep valuables including gold ornaments and big cash in hostel room. The hostel authority will not responsible for any theft in the hostels.

**39. Hostel Fees for the Academic Year 2015-2016:**

- Gents' Hostel .....Rs. 29810/- [Including refundable deposits Rs. 3500]
- Ladies Hostel .....Rs. 43310/- [Including refundable deposits Rs. 3500]
- Foreign/NRI Students ..... Rs. 81810/- [Including refundable deposits Rs.3500]

40. **The students and parents should note that once the hostel fees is paid by the student, it is not refundable or transferable, if hostel admission is cancelled by any reason by the student / parents / local guardian for the academic year 2016-2017. Parents / local guardian / students will not be entertained by the Rectors' Office or any concern Hostel authorities in this matter.**

41. Our hostels are very old, parents and student's co-operation is highly expected during the stay in the hostel for whole academic year.

42. Follow the rules and regulation of the Deccan Education Society's Fergusson College Hostels and enjoys hostelite life.

43. If you are not satisfied, please see personally or contact to the Chief Rector / Rector, GH/LH in the Rectors' Office or their respective Departments during working hours.

**44. Contacts:**

- ♣ Rector, Gents' Hostel : **Dr. Kishor Sonawane : Mobile : 9822779799**
- ♣ Rector, Ladies' Hostel : **Prof. Swati Joglekar : Mobile : 9225340929**

**Date: 14.06.2016**

**Prof. [Major] Shridhar M. Vhankate  
Chief Rector &  
Head and Associate Professor,  
Department of Chemistry  
Contact No. 9225340962**