

Minutes of IQAC Meeting

Date: 28/02/2014

Time: 4.00pm Venue: DES Office, Main Building.

1. Principal, Dr. Ravindrasinh G. Pardeshi, briefed all the members about the new composition of IQAC and also welcome Mrs. Madhuchanda Banerjee as External Expert.
2. The Meeting started with introduction of Members and a power point presentation of revised guidelines of IQAC by the Coordinator- Dr. Sameer Terdalkar. The focus of the presentation was on additional functions of IQAC as prescribed by NAAC.
3. The summary of previous IQAC plans were also presented and it was discussed and it indicated 70% completion of previous action plans.
4. Dr. Nitin M. Kulkarni also provided suggestions on the revised IQAC.
5. On-Line AQAR submission was also discussed.
6. However, it was seen that there needs to be more clarity on some functions of IQAC like- Equitable Access and affordability of Academic Programmes for various sections of Society.
7. Institutional Database through MIS is under process and presently looked by PG Computer Science students. It may need further guidance of Expertise in the field.
8. As Student Representation is mandatory, the representative of Students' Council will be Member of the IQAC, As suggested by the Principal. Dr. Mrs. Sharmishtha Matkar, suggested that, the Representative may not be invited for all the meetings as some sensitive issues regarding Feedback on Teaching and others cannot be discussed in presence of students' representative. The Representative may be only invited for discussing affairs related to students, academics, co-curricular and extracurricular activities.
9. **Dr. Parbati Bandyopadhyay** (Department of Chemistry) was nominated as 'Secretary' of the IQAC. It was unanimously agreed and supported by all the Members.
10. Mrs. Aparna Vaidyanathan provided information on On-Line Feedback System which has been uploaded on our Server and needs one thorough demonstration.
11. Mrs. Madhuchanda Banerjee also provided her inputs and suggested to maintain records of students progression.
12. Shri. Anand Bhide, Secretary, DES also gave inputs on maintaining records and database of students.
13. It was decided to start preparing for the revised AQAR for the year 2013-2014 and once this is over, we can start preparing the data for previous years. This exercise would help us in writing the NAAC SSR. Distribution of work was also follows:

1	Criteria- I	Dr. Chitra Shreedharan
2	Criteria- II	Dr. Mrs. Sharmishtha Matkar
3	Criteria- III	Dr. Shobhana Abhyankar
4	Criteria- IV	Dr. Parbati Bandyopadyay
5	Criteria- V	Mrs. Aparna Vaidyanthan
6	Criteria- VI	Dr. Nitin M. Kulkarni and Shri. Anand Bhide
7	Criteria- VII	Dr. Ashish Yengantiwar

14. Dr. Nitin Kulkarni suggested that the Members need to meet more often and discuss issues related to quality enhancement
15. Hence, it was decided that all the Members would be Meeting on every Friday at 1.00pm in IQAC Office.
16. Principal, Dr. Ravindrasinh G. Pardeshi, also suggested and recommended that the frequency of Meetings should be increased which would lead to more interaction and increase the speed of work.
17. Dr. Uday Kulkarni (External Expert) and Dr. Shobhana Abhyankar (Vice Principal, Arts) were unable to participate with prior permission of Principal.

Dr. Sameer S. Terdalkar
Coordinator
IQAC

Dr. Parbati Bandyopadhyay
Secretary
IQAC

