

## **Guidelines for filling the online entrance application form (M.Sc. Microbiology 2019)**

**The entrance exam will be conducted online at Fergusson college campus**

1. Use only Mozilla Firefox (Updated version) on a computer for filling the application form. (Do not use cell phones for filling application form).
2. Last date for filling the application form is **2<sup>nd</sup> June 2019 till 6:00p.m.**
3. Read the eligibility conditions for the course before you start filling the application form.
4. You will require a mobile number, valid email-id and a scanned copy of I-card size photograph to complete the process.
5. Keep credit/debit/ online banking details ready with you as the payment mode is online only.
6. Fill up your personal information and register yourself.
7. You will get a sms on the registered mobile number indicating your login ID and password. **Save your login id and password for further processing.**
8. Using this login ID fill up the application form.
9. Students from DES institute/college should use their existing login ID and password. They will have to provide Aadhar card number, birth date and mother's name on the verification page displayed, which has to be the same as that in their GEMS profile.
10. After completing the information, make an online payment

<b>For the student of</b>	<b>Amount (Rupees)</b>
Maharashtra Reservation	600/-
Maharashtra General category and Other State (Reservation and General Category)	800/-

11. You will get a SMS after successful payment of fees.
12. Do not submit the printout (hard copy) of the completed form and online payment receipt to the office. Retain the form and receipt for further reference.
13. Admit card for this online examination will be available in your login after successful payment of fees.
14. The venue and time slot of the online examination will be communicated to you on or after **3<sup>rd</sup> June 2019 (on Fergusson College web site)**
15. Bring the admit card along with a government issued photo ID with you while appearing for the online entrance test.
16. Preserve the admit card till the completion of admission procedure.
17. You must **report with the admit card and ID proof 45 minutes** before the commencement of exam as per the slot allocated.
18. Students will not be permitted to appear for the exam if he or she is late by more than 10 minutes after commencement of exam.
19. Calculators, Cell Phones, Pagers, watch calculators, alarm clocks, digital watches with calculator/memory or any electronic gadgets will not be allowed in Examination Hall/Laboratory.
20. Requests for rescheduling of exam, spot registration and/or fee refund will not be entertained under any circumstances.
21. The Online Entrance Test for M.Sc. Microbiology will be based on B.Sc. Microbiology syllabi of Savitribai Phule Pune University and Fergusson College (Autonomous), Pune.
22. **Schedule for Entrance Examination: Day and Date: Friday, 7<sup>th</sup> June 2019.**
23. Time: Will be communicated to the candidate after 3<sup>rd</sup> June 2019.
24. The complete seating arrangement will be put up on the notice board and intimated on the website of Fergusson College (Autonomous) on or after **3<sup>rd</sup> June 2019.**

**Dr. Ravindrasing Pardeshi**  
Principal  
Fergusson College (Autonomous),  
Pune.